



Oji Intertech, Inc.

PLEASE PRINT ALL
 INFORMATION REQUESTED
 EXCEPT SIGNATURE

APPLICANTS MAY BE
 TESTED FOR
 ILLEGAL DRUGS

Employment Application Form

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

Date: _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State Zip

Telephone () _____ Social Security No. _____ - _____ - _____

Position applied for (1) _____ Days/hours available to work
 and salary desired (2) _____ No Pref _____ Thur _____
 (Be specific) Mon _____ Fri _____
 Tue _____ Sat _____
 Wed _____ Sun _____

How many hours can you work weekly? _____ Can you work nights? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	COMPLETED	MAJOR & DEGREE
High School			____ Yes ____ No	____ Diploma ____ GED
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A CRIME WITHIN THE LAST 7 YEARS? No Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. _____



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Do you have a dependable transportation to and from work? _____ Yes _____ No
 Do you have any objection to working overtime if necessary? _____ Yes _____ No
 Are you able to work overtime without prior notice if needed? _____ Yes _____ No
 Can you travel if required by this position? _____ Yes _____ No
 Have you ever been previously employed by our organization? _____ Yes _____ No
 Can you submit proof of legal employment authorization and identity? _____ Yes _____ No
 If you are under 18, can you furnish a work permit if it is required? _____ Yes _____ No
 How were you referred to us? _____

Employment History

Please provide all employment information for your past four employers starting with the most recent.

EMPLOYER:	POSITION HELD:
ADDRESS:	TELEPHONE #:
IMMEDIATE SUPERVISOR:	
DATES EMPLOYED: FROM: _____ To: _____	SALARY
JOB SUMMARY:	
REASON FOR LEAVING:	

EMPLOYER:	POSITION HELD:
ADDRESS:	TELEPHONE #:
IMMEDIATE SUPERVISOR:	
DATES EMPLOYED: FROM: _____ To: _____	SALARY
JOB SUMMARY:	
REASON FOR LEAVING:	

EMPLOYER:	POSITION HELD:
ADDRESS:	TELEPHONE #:
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EMPLOYER:	POSITION HELD:
ADDRESS:	TELEPHONE #:
IMMEDIATE SUPERVISOR:	
DATES EMPLOYED: FROM: _____ To: _____	SALARY
JOB SUMMARY:	
REASON FOR LEAVING:	



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References

List 3 references names, telephone numbers, and years known (do not include relatives or employers):

Applicant's certification, authorization and acknowledgement:

In exchange for the consideration of my job application by Oji Intertech, Inc. (hereinafter called "the Company"), I agree that:

I certify that the facts set forth in this employment application are true and complete to the best of my knowledge. Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of by Oji Intertech, Inc. or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President /Manager Director of the Company. Both the undersigned and by Oji Intertech, Inc. _ may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

Applicant signature: _____ Date: _____

Thank you for completing this application form and for your interest in our business.



Oji Intertech, Inc.

Applicant Information Release

I hereby authorize any person, educational institution, or company I have listed as a reference on my employment application to disclose in good faith any information they may have regarding my qualifications and fitness for employment. I will hold Oji Intertech, Inc., any former employers, educational institutions, and any other persons giving references free of liability for the exchange of this information and any other reasonable and necessary information incident to the employment process.

Print Name: _____

Signature: _____

Date: ____ / ____ / ____

Dept Created By: Human Resources	Doc Revision Date: 10/16/2006
Creation Date: 3/11/2004	Doc Revision Level: 3
Approval: Melanie Stephenson	Approval: Julie Sellers
Date: 8/11/2004	Date: 10/16/2006

